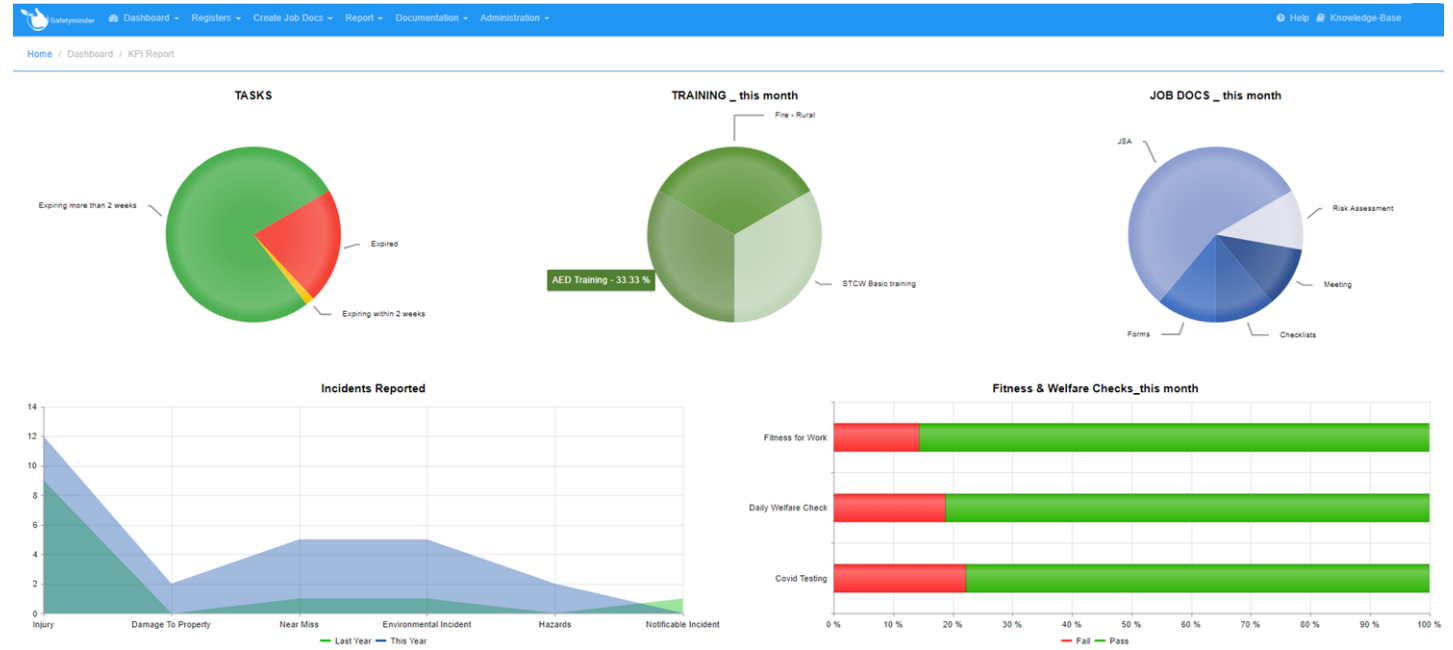


KPI's are here!

General

We have created our first KPI pages under the Dashboard Menu, these are available to Administrators and Office Managers.



New Release Acknowledgement

When a new release of the software is made and you logon as the Administrator you will now see a new acknowledgment page with the following:

1. Summary of what is new or changed.
2. Link to the Latest Release Knowledge Base Article.
3. Links to our Privacy Statement and Terms & Conditions,
4. Tick to accept these
5. Click **SAVE** to continue.

NOTE: Use the browser back buttons to return to this screen after clicking on the links. If you don't tick the accept box then this page will show each time you logon.

The screenshot shows the acknowledgement page with the following content:

- Header: Safetyminder Dashboard Registers Create Job Docs Report Help Knowledge-Base Administrator
- Home link and a red '5' notification badge with a 'SAVE' button.
- Welcome message: "Welcome to our new release which including the following:"
- 1. **NEW KPI Page**
 - Insurance Company added to Emergency Numbers
- 2. Click the link below to see the full release notes:
 - [LastestRelease - Safetyminder](#)
- Please read the following updated documents:
 - [Privacy Statement](#)
 - [Terms and Conditions](#)
- 4. Tick to accept them

Home / Report / Registers

Register for our free [Webinar](#) to learn all about the register reports.

Some new reports have been added for the following registers:

- Job Docs
- Training

The link below will show you have to edit and generate these reports.

[Register Reports - Safetyminder](#)

Home /Administration / Company Set up / Emergency Contact Numbers

We've added a new default category for Insurance Companies. Use the location field to add a policy number if required.

[Emergency Contact Numbers - Safetyminder](#)

[Emergency Numbers - Mobile - Safetyminder](#)

Home / Administration / Company Set up / Emergency Contact Numbers

SAVE BACK

Title

Insurance Company

ADD NEW

Name	Location	State	Number
Suncorp	Policy No: 895623		13 11 55

Home /Registers / Injury & Health Management / PPE & Clothing Issued

When you are issuing [PPE & Clothing](#) to staff if:

1. PPE Item field is empty then you need to check
2. [Administration / PPE-Clothing / Items](#) to make sure you have either entered items for this PPE Type or assigned a PPE Type to the items entered.

Home / Registers / Injury & Health Management / PPE & Clothing Issued

Person Receiving: 0
PPE Type: Shoes
PPE Item:

Issue History

NO DATA FOUND.

Home / Administration / PPE-Clothing / Items

EXCEL PDF FILTER GROUP bod

Title	PPE Type	Size Options	SDS
Work Boots Steel Cap			<input type="checkbox"/>

NOTE

Remember to have your technicians download and install the new version from Google Play or Apple