

**NEW ANDROID PDF Workflow**

Click the link below for the new streamlined process for [Opening PDF Documents in Andriod - Safetyminder](#)

**General**

Reminder that you make suggestions for improving Safetyminder and log issues from both the web and mobile apps, as per the links below:

Web app: [Help – Report Issue & Suggest Software Improvements - Safetyminder](#)

Mobile App: [About Menu - Mobile - Safetyminder](#)

**Home / Registers / Injury & Health Management / PPE & Clothing Issued**

There is a fantastic new workflow for PPE & Clothing with the following new features:

- NEW Types that separate items like clothing or shoes etc.
- The ability to add sizing to any item.
- Tracking the issuing and returning of items for each employee.

See the following KB articles for set up:

[PPE-Clothing Types - Safetyminder](#)

[PPE-Clothing Sizes - Safetyminder](#)

[PPE-Clothing Items - Safetyminder](#)

Staff Records:

[PPE & Clothing Issued - Safetyminder](#)

[PPE & Clothing Issued - Mobile - Safetyminder](#)

**Home / Registers / Meetings & Minutes**

The following has been added:

- There is a new field in the web & mobile app to add general notes to a meeting – use the link to see the KB (Knowledge Base) - [Meeting & Minutes Register - Safetyminder](#)
- Once the meeting has been completed you can now include other customer contacts in the web app to distribute the minutes too i.e. project manager of the site.
- There are also new widgets to auto populate the attendee list, meeting title, type, location, presenter & the new meeting notes field into the forms completed on the mobile app.

Contact our [support@safetyminder.co](mailto:support@safetyminder.co) for more information on updating your template/forms.

|   |   |                      |
|---|---|----------------------|
| <b>Location:</b>  | Customer: A2 Drive Ltd, Worksite: Blue St                     | 07/03/2022           |
| <b>Presenter:</b>                                       | Herman Spider   |                      |
| <b>Worksite Address</b>                                 | 56 Blue St, Adelaide, _ 5000                                  |                      |
| <b>Title:</b>   | Beach Works   | <b>Type:</b> Toolbox |
| <b>Discussion:</b>                                      |   |                      |
| <b>Any Safety Alerts to discuss since last meeting?</b> | <input type="radio"/> Yes <input checked="" type="radio"/> No |                      |
| <b>Any Incidents / Near misses since last meeting?</b>  | <input type="radio"/> Yes <input checked="" type="radio"/> No |                      |
| <b>Items to discuss:</b>                                | <input checked="" type="radio"/> Yes <input type="radio"/> No |                      |
| 1   | Cool stuff  |                      |
| 2   | Yellow slime surfed   |                      |
| <b>Any other items?</b>                                 | <input checked="" type="radio"/> Yes <input type="radio"/> No |                      |
| More rocks needed                                       | <b>Meeting Notes</b>  |                      |

**Home / Staff (XX) Edit**

Create new staff can now add username & password. Emails will no longer be sent to the users to ceate logons.

|                 |                 |                    |                        |
|-----------------|-----------------|--------------------|------------------------|
| User Settings   |                 |                    |                        |
| <b>Username</b> | <b>Password</b> | <b>Employee ID</b> | <b>Last Login Date</b> |
| Pink            | *****           |                    |                        |

## Home / Job Docs Create – simPRO job pull

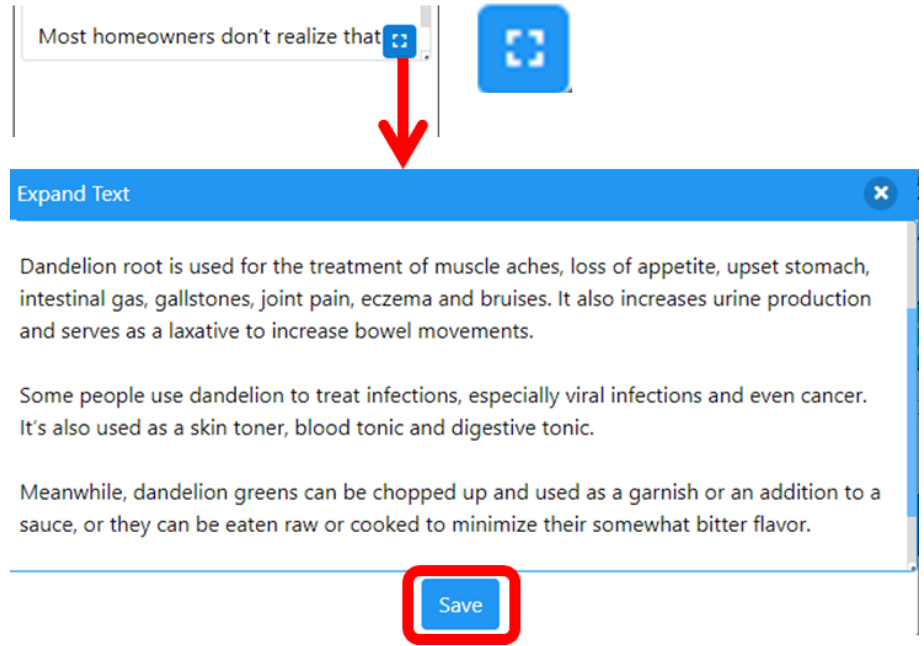
If you are pulling job details from simPRO then there is a new option to show all jobs in the mobile app. The default setting only shows jobs assigned to the technician who is logged on to Safetyminder with the simPRO employee id entered into their staff profile.

Please contact us at [support@safetyminder.co](mailto:support@safetyminder.co) if you would like this Company Setting changed.

## Home / Job Docs – Text Area Widget

You can now expand Text Area widgets when filling in job docs from the web and mobile app.

Click the “Expand” button type in your text and when finished click **SAVE**.



Most homeowners don't realize that

**Expand Text**

Dandelion root is used for the treatment of muscle aches, loss of appetite, upset stomach, intestinal gas, gallstones, joint pain, eczema and bruises. It also increases urine production and serves as a laxative to increase bowel movements.

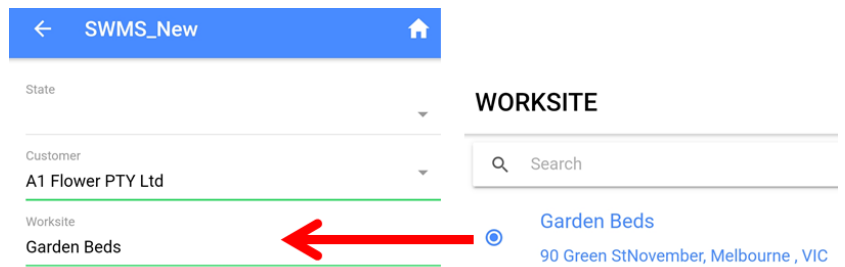
Some people use dandelion to treat infections, especially viral infections and even cancer. It's also used as a skin toner, blood tonic and digestive tonic.

Meanwhile, dandelion greens can be chopped up and used as a garnish or an addition to a sauce, or they can be eaten raw or cooked to minimize their somewhat bitter flavor.

**Save**

## Mobile / Job Docs

When a creating new Job Docs in the mobile app when a customer with only one worksite is selected this will now autopopulate after you select the customer.



← SWMS\_New

State

Customer  
A1 Flower PTY Ltd

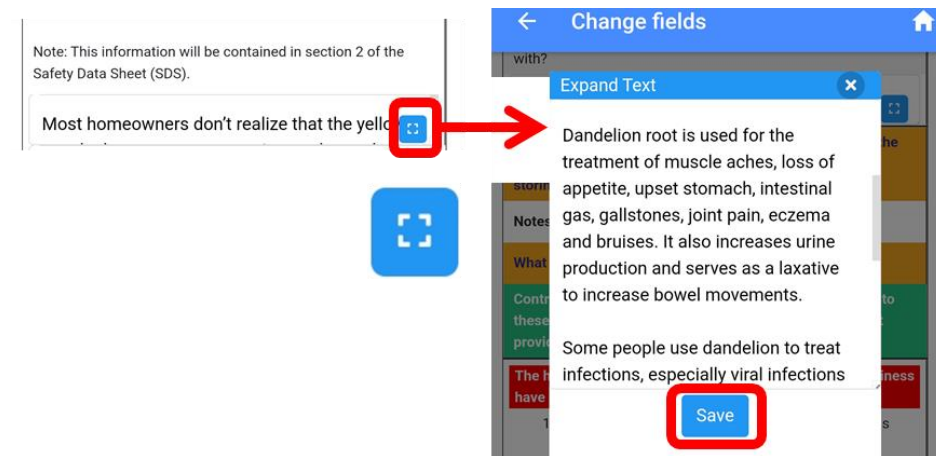
Worksite  
Garden Beds

**WORKSITE**

Search

Garden Beds  
90 Green StNovember, Melbourne , VIC

## Mobile / Job Docs – Text Area Widget



Note: This information will be contained in section 2 of the Safety Data Sheet (SDS).

Most homeowners don't realize that the yellow

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