



Fitness & Welfare Check Types

Navigate to Registers / Injury & Health Management / Fitness & Welfare Check Types

1. To create a new entry click **+ADD NEW**.

Home / Registers / Injury & Health Management / Fitness & Welfare Checks

1

+ADD NEW

EXCEL	PDF	FILTER	GROUP	Search...					
Date	Supervisor	Check Type	Qty	Pass	Fail	Completed			
01/10/2021	George Foreman	Daily Welfare Check	7	3	4	<input checked="" type="checkbox"/>			
02/10/2021	George Foreman	Daily Welfare Check				<input type="checkbox"/>			

2. Change date if required.
3. Select the Supervisor.
4. Select the Check Type – see notes.
5. Select the Check Template – see notes.
6. Schedule Regular Checks will default to YES – select NO if this is a one off.
7. Select the frequency.
8. If using Project Management, select Customer, Work site & job details – these fields are optional.
9. Click **SAVE**.

Home / Registers / Injury & Health Management / Fitness & Welfare Checks

9

SAVE

Date: 1/10/2021 x Supervisor: George Foreman Completed

Check Type: Daily Welfare Check Check Template: AWC-001 - Coronavirus Daily Checklist - v1

Schedule Regular Checks: Yes No Check Frequency: 1 day

Qty: 7 Pass: 3 Fail: 4

Customer: Purple Submarine Ltd Work site: Growing Fish

Job No: 2909ht Project/Description: other testing

10. Completed will be ticked after the form and task are completed on the mobile app.
11. This also applies to the Quantities.
12. The form will be also be attached after the task is completed on mobile app.

Documents					+ADD FILE
	Last Modified Time	Version No.	Title	Description	
	30/09/2021 06:03	2	FWC	AWC-001 - Coronavirus Daily Checklist	

Forms are completed in the mobile app and task will need to be signed off in [Registers/Fitness & Welfare Checks](#)

NOTES:

- If you click YES to Schedule Regular Checks a new task will be created using the frequency e.g. daily.
- Change or create new check types in: [Administration / Injury & Health Management / Fitness & Welfare Check Types](#)
- To add a Check Template you will need to have a locked form with type Fitness & Welfare Check.
- These templates will need to have a repeater widget in them in order to calculate the numbers. Contact us at support@safetyminder.co for assistance.

Home / Administration / Templates / Forms

EXCEL	PDF	FILTER	GROUP	Superseded	Hide Versions	Search...				
Docu...	V...	Full Title	Type	Status						
AWC-001	1	Coronavirus Daily Checklist-v1	Fitness & Welfare Checks	Locked						

