




Forgotten Password

If you have forgotten your SafetyMinder Password, this can be reset from the mobile app.

1. From the login screen click on **Forgot Password**.
2. Type in your Username & click **SUBMIT** – an email will be sent to the address in your staff profile.
3. Or if you have a code click “**I already have a code**”.
4. Type in the code from the email
5. Type the same details into New Password & Confirm fields, click  to view what has been typed.
6. Click **RESET**, which will return you to the login screen. Now you can logon with the new password.

The screenshots illustrate the following steps:

- 1**: On the login screen, the **Forgot Password** link is highlighted with a red box.
- 2**: The Username field contains 'Manga' and the **SUBMIT** button is visible.
- 3**: The **I have already code** button is highlighted.
- 4**: The Code field contains '965141'.
- 5**: The New Password and Confirm Password fields contain 'geab567'.
- 6**: The **RESET** button is highlighted.


NOTES:

- Passwords must be 8 or more characters including upper/lower case, alpha, numeric and a symbol password.
- Once you have reset your password a **Pin Code** can be set again. Remember if you choose Logout from the main menu your pin code will be wiped.
- If you cannot remember your username you will need to contact your SafetyMinder administrator.

- The email will come from noreply@safetyminder.com.au with your code at the bottom

SafetyMinder - Your Account Information

noreply@safetyminder.com.au

 If there are problems with how this message is displayed, click here to view it in a web browser.

Sent: Tue 25/05/2021 1:30 PM

To: SafetyMinder Accounts



Hello David, and welcome to SafetyMinder!

This email contains directions for modifying your login credentials.

To reset your existing password, enter below code in your app:

965141

