Aspestos register with App	Ividy-23
This records any asbestos that may be in or arou	und your workplace or at a customer site.
To create a new entry navigate to Registers and	select Asbestos Register and click 😶 .
Task can also be assigned from the web.	
1. Use the search box to narrow down the	— Sofatumindor t ← Asbestos Register 🔒
tasks, click on the required one.	
2 Click @ View Details	Tasks Tremolite/Actinolite
	Local: Plant Storage Shed #1 Not Signed Off
	Filter By Task Type All - Tremolite/Actinolite
	Asbestos Register
	14/02/21 Choose Action
	2 View Details
	× Cancel
← Asbestos Register	3. Select the Asbestos Type.
3 Asbestos Type Tremolite/Actinolite	4. Select the <u>Date identified.</u>
	5. Complete the Conditions field – type unknown if you are
Date identified or assumed to be in the workplace 29 May 2023	creating task for another task member.
5 Conditions wet and sticky	 Status will auto populate as Current – this can be changed as required.
6 Asbestos Status Current	7. Select the Location Type – see below for customer site.
7 Local () Customer Site (8. Select the appropriate fields for this location type.
Location Stored Compound #2	9. Select the Staff member completing the review.
9 Supervisor George Foreman	10. Select all staff who attended this site.
Staff who attended site Sam Hunt, Penolpe Pink	 11. Select the reviewed date or leave blank if assigning to another staff member.
Date Reviewed 29 May 2023	12. Select a Risk Assessment Template if required – optional.
AA-R03 - Asbestos Risk Assessment - v2	 13. Click Complete Assessment if one has been selected. This will be greved out if no template is selected.
13 © COMPLETE ASSESSMENT	This will be greyed out it to template is selected.
Clearance Certificate Received	14. Clearance Certificate Received will default to NO – see below
14 Yes 🔿 No 🤅	
Asbestos Contractor Fixit Better Ltd	15. Select an Asbestos Contractor if required.
	16. Click <u>+ADD FILE</u> or <u>VIEW FILE</u> to add or view files as needed.
tap arrow to save & exit 17 Tap to sign off	17. Click to Save & exit if assigned to another staff member or sign off the task.

7a. When Customer site is choosen: Select the appropriate Customer,	Location Type Local 7a Customer Site	
Worksite & Job no as required.	Customer Purple Submarine Ltd	
	Worksite Growing Fish	
	Job No 2909ht	
	Job Name other testing	
Clearance Certificate Received Yes No	14a. When a Clearnace Certificate is received then select YES. Select the Date it was received.	
Site Clearance Date 29 May 2023	NOTE: This will change the status to Archived	
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