



# Investigation Register

Safetyminder

Scan QR Code  
Then select action

Tasks

Filter By Expiry Period: Expired, Expi... ▾

Filter By Task Type: Investigation... ▾

Investigation Register - No: 39\_Environme...  
26/11/21

Incident Register  
No: 39EnvironmentalIncident

Date Report Logged  
01 Nov 2021 **1**

Completion Date  
26 Nov 2021

Location Incident Occurred  
Add customer

Incident Result  
Environmental Incident

What Happened  
Rubbish blown across site

On the home screen click on the task.

Or from the Main Menu select:

- Registers
- Investigation Register

**NOTE:** Use the filters to narrow down what is displayed.

1. The details will populate from the web app.

## In the top section you can items to various registers:

2. Tick if any training is required & complete the details.
3. Tick if P&E repairs are required, click the  Plant & Equipment Repair button & complete the details.
4. Tick if P&E Maintenance is required, click  Plant & Equipment Register button & complete the details.
5. Tick to add actions to the Corrective action register & complete the details.

**2**  Is training required as a result of this investigation?

Training

Subject  
Keeping site clean

Type  
Short Courses ▾

Date  
21 Nov 2021

Description  
Removing rubbish

Duration  
1

Instructor  
Jo Bland.

Training Provided by (Third Party)  
Fish Training Ltd Orewa Graham ▾

**3**  Does any plant & equipment require repairs?

Plant & Equipment Repair

 PLANT & EQUIPMENT REPAIR

**4**  Plant & Equipment need regular maintenance?

Plant & Equipment Regular Maintenance

 PLANT & EQUIPMENT REGISTER

**5**  Add actions to the Corrective action register?

Corrective Action Register

No  
31

Type of Action  
Minor Non-Conformance ▾

Reason  
Training ▾

Raised By  
Kermit Frog ▾

Assigned To  
George Foreman ▾

Identified Date  
21 Nov 2021

Estimated Closure Date  
21 Nov 2021

Description  
Rubbish on site

Proposed Immediate Action (Correction)  
Clean site up

Contd/...

6. Tick if Safe Work/Work Safe was notified.
7. Type in the Investigators Conclusions.
8. Select any factors that may have contributed in each section.
9. Behaviour
10. Environment

11. Management
12. When you tick Other type in details in the box provided.
13. Click **+ADD FILE** to upload a file or image.
14. Click  to save.
15. Click  to sign off.

**6** Was Safe Work/ Work Safe Notified?**9**

## Behaviour

- Fatigue Stress
- Physical Disability
- Skyjarking
- PossiblePersonalProblems
- Failure
- WorkMethodUsed
- Culpable Act
- Alcohol Or Drugs
- Inexperience
- Other

**10**

## Environment

- Ambient
- Terrain
- Temperatures
- PoorHousekeeping
- Building Surface
- Storage
- Exposure Chemicals
- Exposure Bacteria
- Visibility
- Other

**11**

## Management

- Work Procedures
- Supervision
- TrainingProvided
- Plant Equipment Maintenance
- Prescribed Safety
- Suitable Plant
- Other

**7**

## Investigators Conclusions

Do more training

**8**

Please select any of the following factors that may have contributed t...

**12**

Bin location

**13**

VIEW FILE

**14**

Tap green

**15**

ff

