Service & Test Interval	Туре	May-22
A standard set of Service/Test Intervals will come preloaded with your database. At any stage you can create additional ones or remove items you are not using.		
Navigate to Administration / Asset Management / Service/Test Interval Type:		
1. Use the Search Box or Filters to find what you need.		
2. Click 🖋 to edit or <u> </u> to delete any items.		
3. Click +ADD NEW to create a new item.		
Safetyminder 📾 Dashboard - Registers - Create Jo	bb Docs - Report - Documentation - Administration -	🚱 Help 🥔 Knowledge-Base 🔺
Home / Administration / Asset Management / Service/Test I	Interval Type	
BEXCEL DAPDF ▼FILTER ♣ GI	Search ×	
Title	No of Days	: :
NA	0	C
1 day	1	2 2 3
1 week	7	C a
1 month	30	68 8
4. Type in a Title.		
5. Select or the No of Days the interval is for.		
6. Click 🖫 SAVE.		
Home / Administration / Asset Management / Service/Test	Interval Type	6 SAVE 3 BACK
Title	No of Days	
2 Weeks	14.00 5	A V
NOTES:		
• When a task is signed off in the mobile app using one of these frequencies it will use the no of days to automatically re-create a new task.		
 These can now be used for re-occurring tasks in the following registers: <u>Plant & Equipment Maintenance</u> 		

- Plant & Equipment Inspections
- Warehouse Inspections
- Meetings & Minutes
- <u>Asbestos</u>
- Hazardous Substance Stored
- When a task is no longer required select "NA" for the frequency which makes this the last one.

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