



Here you can add groups to the Onsite Induction Training and Training registers

Click Administration / Training Management / Groups and click **+ADD NEW.**

[Home](#) / [Administration](#) / [Training Management](#) / [Groups](#) **+ADD NEW**

EXCEL PDF FILTER +GROUP Search...	
Title	Description
Yellow Fileds	Yellow Fields
Green Fields	Green Fields

1. Type in a Title.
2. Type in a Description.
3. Click **SAVE**.

[Home](#) / [Administration](#) / [Training Management](#) / [Groups](#) **3** **SAVE** **BACK**

Title

Description

These can now be added in Onsite Induction & Training registers.

[Home](#) / [Registers](#) / [Training Registers](#) / [Onsite induction training Register](#) **+ADD NEW**

EXCEL PDF FILTER +GROUP Search...							
Custo...	Work...	Date	Group ↓	Induction Expiry ...	Staff	Safety Inductio...	Signed Off
A2 Drive Ltd	Blue St	26/07/2021	Yellow Fileds	26/08/2021	Rod Jensen	Jo brill	<input checked="" type="checkbox"/> <input type="text"/> <input type="text"/>

