PPE-Clothing Types

This is where you will add the items to use in PPE & Clothing Issued register. PPE-Clothing <u>Sizes</u> & <u>Types</u> will need to be setup before creating items here.

Navigate to Administration/PPE-Clothing/Items and click +ADD NEW.

You can use **Filter, Group and Search** to narrow down the selection.

Home / Administration / PPE-Clothing / Items								•	ADD NE	w				
EXCEL 🗗) PDF	T FILTER	🕂 GROUP	Search		×]							
Title		:	PPE Type	:	Size Options		SDS	:	Description	:				
Alphatec 58-535 Ni	itrile 8-10		Gloves		S-M-L						(8 6	i i	•
Hard Hat			PPE		S-M-L				is a type of helmet predominantly used in workplace environments such as industrial or construction sites to protect the head from injury due to falling objects, impact with other objects, debris, rain, and electric shock.		(8 8	ð	
Polo Shirt Short Sle	eeved		Clothing		S-M-L							8 8	Ì	

- 1. Type in a Title.
- 2. Select the **PPE Type**.
- 3. Select the Size Option.
- 4. Tick if a Safety Data Sheets are available see below.
- 5. If required select a supplier.
- 6. Type in a description field is optional
- 7. Upload an image if required.
- 8. Click +ADD FILE to <u>upload</u> any documents i.e. purchase orders, receipts etc.
- 9. Click 🖫 SAVE.

Safety Boots - Steel Capped			
PPE Type	Size Options		C. C
Shoes	• 3 Men's Shoe Sizes	•	
	Supplier		7
Safety Data Sheets Available	5 Fish Training Ltd	•	
Description			
Provides excellent feet protection against many ha	zards and are abrasion resistant,		

4. When you tick the box for the SDS it will create an entry in **Documentation/Safety Data Sheet Database**. From here you can upload files, along with Video & Document links.

	Home / Administration / PPE-Clothing / Items	_ ·	Home / Documentation / Safety Data Sheet Database									
	Title		☑ EXCEL ☑ PDF ▼ FILTER		+ G	ROUP	fa	×				
	Face Shield		Title			÷	Descrip	tion				
	PPE Type PPE	7	PPE Item Face Shield				a protective device commonly intended to shield the wearer's face, or portions thereof, in addition to the eyes, from certain hazards, depending on faceshield					
	Safety Data Sheets Available						type					
NOT	ES:											
•	These can now be used in the <u>PPE & Clothing Issued</u> register.											
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