



This register distributes a generic copy of your SWMS to the mobile app – see notes.
For new SWMS click **+ADD NEW**.

Safe Work Method Statement Register	Staff	Date of Issue	Signed Off	Reviewed By	Review Date ...	Document Sto...
HT01-V3-Add Manual SWMS	Super Women,Kermit Frog	21/07/2021	<input checked="" type="checkbox"/>	Heidi Thonig	31/08/2024	<input checked="" type="checkbox"/>
AHT02-V1-New SWMS end to end	Kermit Frog	07/12/2020	<input checked="" type="checkbox"/>		01/06/2022	<input checked="" type="checkbox"/>
AHT04-V1-HT Issue 7642 test	Kermit Frog	07/12/2020	<input checked="" type="checkbox"/>		07/12/2024	<input checked="" type="checkbox"/>

1. Select the required SWMS from the list – see notes.
2. Date of Issue will populate with today’s date.
3. Select a Reviewed By person if required.
4. [Add Staff](#) as required.
5. The Review Date & Time will populate from [Documentation/Safe Work Method Statements](#).
6. The document will also show after you save the task.
7. Click **SAVE**.
8. Once staff have viewed and signed off the task in the mobile app ticks will show in the grid.

Home / Registers / Document Distribution / Safe Work Method Statement Register

7 **SAVE** **DELETE** **BACK**

Safe Work Method Statement Register

1 E09-V1-INSTALLING PYROTENAX (MIMS) CABLE **2** 27/10/2022 **3** Rover Alpine

Staff Include Sub-Contractor Staff

4 Rover Alpine **5** 31/01/2023

Staff	Viewed On App	Signed Off
Kermit Frog	<input type="checkbox"/>	<input type="checkbox"/>
Penolpe Pink	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

8

6 Documents

Last Modified Time	Title	Description	Action
12/09/2021 18:23	E09	INSTALLING PYROTENAX (MIMS) CABLE	

Task will need to be signed off in the Mobile App under [Registers/Safe Work Method Statements](#).

NOTES:

- When a new version is uploaded to [Documentation/Safe Work Method Statements](#) then SafetyMinder will automatically create a new task in this register and add all staff to the distribution list.
- Only SWMS that have been locked in Template/Forms or added manually to documentation will appear in this list.
- Staff will receive a notification that a new document has been distributed.



